

Department of Recreation and Parks  
City of Los Angeles

COMMISSION OFFICE  
Memorandum

DATE: April 5, 2004

TO: Board of Commissioners

FROM: Mary E. Alvarez   
Commission Executive Assistant

SUBJECT: **CORRECTION TO BOARD OF RECREATION AND PARK  
COMMISSIONERS AGENDA FOR THE MEETING OF APRIL 7, 2004**

Please note that Agenda Item No. 04-106 was duplicated as Item No. 04-108. Therefore, during the meeting, the Agenda will be corrected to delete Item No. 04-108. I apologize for any inconvenience this may cause.

Should you have any inquiries, I may be reached at (213) 473-5888.

A G E N D A

BOARD OF RECREATION AND PARK COMMISSIONERS  
OF THE CITY OF LOS ANGELES

Wednesday, April 7, 2004 - 9:30 a.m.  
Barrington Recreation Center  
333 S. Barrington Avenue, Los Angeles, California 90049

EVERY PERSON WISHING TO ADDRESS THE COMMISSION MUST COMPLETE A SPEAKER-S REQUEST FORM AT THE MEETING PRIOR TO THE BOARD-S CONSIDERATION OF THE ITEM AND SUBMIT IT TO THE COMMISSION EXECUTIVE ASSISTANT.

PURSUANT TO COMMISSION POLICY, COMMENTS BY THE PUBLIC ON AGENDA ITEMS WILL BE HEARD ONLY AT THE TIME THE RESPECTIVE ITEM IS CONSIDERED, FOR A CUMULATIVE TOTAL OF UP TO FIFTEEN (15) MINUTES FOR EACH ITEM. ALL REQUESTS TO ADDRESS THE BOARD ON PUBLIC HEARING ITEMS MUST BE SUBMITTED PRIOR TO THE BOARD-S CONSIDERATION OF THE ITEM. COMMENTS BY THE PUBLIC ON ALL OTHER MATTERS WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD WILL BE HEARD DURING THE APUBLIC COMMENTS@ PERIOD OF THE MEETING. EACH SPEAKER WILL BE GRANTED TWO MINUTES, WITH FIFTEEN (15) MINUTES TOTAL ALLOWED FOR PUBLIC PRESENTATION.

1. INTRODUCTIONS:

Special Introduction and Opening Remarks by a Representative of Councilmember Cindy Miscikowski, Council District 11

James L. Combs, Assistant General Manager, Operations West, Will Introduce and Acknowledge Staff from Barrington Recreation Center

2. SPECIAL PRESENTATIONS:

Presentation of a Plaque to Barrington Recreation Center Staff for Their Contributions to the Barrington Recreation Center Programs

Presentation of Resolution to Irene Colón, Executive Secretary III, for Her Attainment of 30 Years of City Service

3. GENERAL MANAGER-S REPORTS:

04-96 Revision of Venice Beach Boardwalk Public Expression Permit Program Rules

04-97 Griffith Park Recreation Center - Outdoor Sportsfield Improvements and Perimeter Fencing, W.O. #E170256F - Approval of Final Plans and Call for Bids

04-98 Mason Park - Childcare Center W.O. #E170335F - Approval of Final Plans and Call for Bids

04-99 Reseda Recreation Center - Bathhouse Renovation (#1618A) W.O. E170250F - Approval of Final Plans and Call for Bids

04-100 Tobias Avenue Park (#1351A) - Approval of Final Plans and Call for Bids

04-101 Pedlow Skate Park - Phase II - W.O. #E170400F - Rejection of Bids and Direction to Re-bid

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- 04-102 Daniels Field Sports Center - Authorization to Enter into an Agreement with the Boys and Girls Club of San Pedro For the Development and Operation of Specified Improvements
- 04-103 Blythe Street Park: Adoption of Revised Mitigated Negative Declaration and Final Authorization to Acquire a 0.21 Acre Property in the Community of Panorama City for Park Expansion (#1345B)
- 04-104 Brush Clearance Contracts - Approval of Amendments to Exercise the One (1) Year Option, to Increase the Annual Limit for Contractors from \$100,000 to \$200,000, and Inclusion of Invoicing Language Mandated by a Change in City Policy
- 04-105 Sherman Oaks Castle Park - Approval of Supplemental Agreement for an Additional Three Year Term with Menlo Enterprises for Auxiliary Parking
- 04-106 Amendment No. 1 to Contract No. 3029 - Changing Name of Architectural Design Services Consultant Withers, Sandgren, & Smith, Ltd.
- 04-107 Amendment to Personnel Resolution No. 10027 - Section 1C Substitute Authority - One Special Officer III
- 04-108 Amendment No. 1 to Contract No. 3029 - Changing Name of Architectural Design Services Consultant Withers, Sandgren, & Smith, Ltd.
- 04-109 Approval of Second Amendment to Hansen Dam Golf Professional Concession No. 233 to Alter Minimum Annual Payments; Cease Reimbursement for Living Wage Differential; Reduce Rental Percentage in Driving Range and Pro Shop; Transfer Utility Payments; and Waive Penalties for Capital Improvement Contributions Paid Late
- 04-110 Award of the Automated Golf and Tennis Reservation System Personal Services Contract
- 04-111 **Hold to** Fourth Supplemental Agreement with Fairway Systems, Inc. **4/21/04** for Provision of an Automated Golf and Tennis Reservation System
- 04-112 Economic Consultant Contract - Supplemental Agreement to Extend Term and Increase Compensation Limit for As-Needed Consulting Services - Pulse Marketing

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- 04-113 Economic Consultant Contract - Amendments to Increase Fee Schedules on Existing Contracts for As-Needed Consulting Services - Economic Research Associates (ERA) and Arthur M. Manask and Associates, Inc.
- 04-114 Approval of Personal Services Contracts with John Christopher Butler and Shawn W. Crosby for the Production of Astronomical Visualizations for the Griffith Observatory Planetarium Show
- 04-115 Approval of Changes to Parking Fees, Collection Methods, and Operating Hours at Cabrillo Parking Lot and Approval of Other Amendments to the Departments Schedule of Rates and Fees
- 04-116 Payment for Modifications to Four Modular Buildings One Each at Lincoln Park, Normandale, Panorama, and Rancho Cienega Recreation Center
- 04-117 Finding Under Charter Section 1022 That Contracting for Portable Toilet Rental, Maintenance and Cleaning Is More Economically and Feasibly Performed by Contract Than by City Employees
- 04-118 Approval of Expenditures from Golf Concession Improvement Account (400K-00) for the Amortization Reimbursement of the Griffith Park (Wilson-Harding) Golf Course Driving Range Lighting System Replacement and Sepulveda (Encino/Balboa) Golf Professional Shop Heating, Ventilation, and Air Conditioning System Replacement
- 04-119 Daniels Field: Proposed Naming of the Stadium at Daniels Field to the Bill ATiger® Reese Memorial Stadium at Daniels Field
- 04-120 Van Nuys Multipurpose Center (Bernardi Center): Installation of Mural
- 04-121 Release of Stop Notices - North Hollywood Park - Refurbishment (#1248B) W.O. #E170257, and Winnetka Recreation Center - Childcare Center (#2600N)
- 04-122 Various Communications

4. UNFINISHED BUSINESS:

03-295 09/17/03 Denial of Request from the Department of Aging  
**TO BE WITHDRAWN** (DOA) for Utility Waivers - DOA Services Providers  
Occupying Recreation and Park Facilities

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04-86 Approval of a Request for Proposal for the Encino-Balboa Golf Course (Sepulveda Golf Complex) Food Concession

04-87 Approval of a Request for Proposal for the Encino-Balboa Golf Course (Sepulveda Golf Complex) Professional and Driving Range Concession

5. COMMISSION TASK FORCES:

Commission Task Force on Park Safety (Commissioners Hammond and Sanchez-Camino)

Commission Task Force on Concession RFPs (Vice President Pak and Commissioner Sanchez-Camino)

Commission Task Force on Capital Projects (Vice President Pak and Commissioner Hammond)

6. PRESENTATIONS:

Status Report on Lake Street Park Project, and Possible Action by the Board on Election to Issue the Notice of Additional Park Improvements Pursuant to Section 4.2 of Contract No. C-101705, and on Approval to Issue a Change Order for Construction of a Universal Access Playground - Kathleen Chan, Acting Superintendent, Planning and Construction Division

Report on Proposed Wireless Network Service (WI-FI) at Pershing Square Park - Linda Barth, Sr. Management Analyst II

7. GENERAL MANAGER-S ORAL REPORT:

Report on Department Activities and Facilities

8. FUTURE AGENDA ITEMS:

Requests by Commissioners to Schedule Specific Items on Future Agendas

9. PUBLIC COMMENTS:

Any comments which require a response or report by staff will be automatically referred to staff for a report at some subsequent meeting

10. NEXT MEETING:

The next regularly scheduled meeting of the Board of Recreation and Park Commissioners will be held on Wednesday, April 21, 2004 at 9:30 a.m., George Hjelte Assembly Room, 200 North Main Street, City Hall East, Room 1325, Los Angeles, California 90012

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11. ADJOURNMENT:

Under the California State Ralph M. Brown Act, those wishing to make audio recordings of the Commission Meetings are allowed to bring tape recorders or camcorders in the Meeting.

Sign language interpreters, assistive listening devices, or any auxiliary aides and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. For additional information, please contact the Commission Office at (213)473-5888.

Finalization of Commission Actions: In accordance with City Charter, actions that are subject to Section 245 shall become final at the expiration of the next five meeting days of the Los Angeles City Council during which the Council has convened in regular session.

Information on agenda items may be obtained by calling the Commission Office at (213) 473-5888. Copies of the agenda and reports may be downloaded from the Department's website at [www.laparks.org](http://www.laparks.org).

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MATTERS PENDING

Matters Pending will be carried for a maximum of six months, after which time they will be deemed withdrawn and rescheduled whenever a new staff report is received.

BIDS TO BE RECEIVED:

To be determined Hope and Peace Park - Development (#1335B)

05/04/04 Baldwin Hills Recreation Center - Improvements to Athletic Fields and New Playground (#1202E) W.O. E170316

05/04/04 Eagle Rock Recreation Center - Gym Renovations and Landscaping (#1737D) W.O. E170402

05-11/04 Oakwood Recreation Center - Play Area (#1340C)

05/18/04 Mar Vista Recreation Center - Outdoor Sportsfield Improvements (#1330D) W.O. E170324

06/22/04 Request for Proposals - Operation of the Golf Cart Rental Concession at the City's 18-hole Golf Courses