

CITY OF LOS ANGELES
Department of Recreation and Parks
Operations West
CITYWIDE AQUATICS DIVISION

Web Site: www.laparks.org

Email: citywide.aquatics@lacity.org



SEASONAL PART-TIME JOB ANNOUNCEMENT

SEASONAL POOL MANAGER I

(Code No. 2409)

THIS EXAMINATION IS GIVEN TO FILL SUMMER 2008 SWIMMING POOL POSITIONS ONLY

SALARY: \$16.00 Hourly

DUTIES:

Supervises lifeguards and acts as a lifeguard; assists in the operation of a municipal pool and is in charge in the supervisor's absence; conducts swimming and lifesaving classes; organizes and coaches water sports; develops, directs and promotes the activities of a municipal swimming pool; organizes the swimming, diving, synchronized swimming and water polo teams; and instructs in swimming and lifesaving techniques.

As a condition of employment, a Pool Manager must be available for all in-service trainings and the entire summer season.

REQUIREMENTS:

- EXPERIENCE:** 2 full seasons paid experience as a lifeguard.
- AGE:** 18 years by June 14, 2008 Proof of age and picture ID **will be required** at test site.
- CERTIFICATION:** Current certificates in American Red Cross Lifeguard or equivalent, Community First Aid Safety, CPR, Water Safety Instructor, and American Red Cross First Aid for Public Safety Personnel or certificates that fulfill the requirements of CCR Title 22 Division 9. Candidates will not be permitted to take the test and interview without possession of required certificates; **Proof of certification must be shown at time of interview.**
- MEDICAL:** City medical exam required for new employees.
- DOCUMENTATION:**
School or California Picture ID
Social Security card (signed)
U.S. Birth Certificate or other document that verifies your right to work in this country
Compliance with the "**DEPARTMENT OF HOMELAND SECURITY**" - see other side.
Note: All new employees must show ALL documentation in order to take the written test.

APPLICATION INFORMATION:

Please call the Citywide Aquatics Office at (323) 906-7953

AN EQUAL OPPORTUNITY EMPLOYER

(OVER)

TESTING CRITERIA - 100 points possible

1. **SWIM TEST** - No points awarded - 70-ft. Dummy Tow and 200-yard Medley Swim. New applicants selected for this position must complete the swim test (see below) prior to receiving an assignment.

Promotional employees satisfy this requirement at the annual recheck swim test for current Lifesaving personnel.

SWIM TEST SITES FOR NEW POOL MANAGER I APPLICANTS

<p>John C. Argue Swim Stadium 3980 S. Menlo Ave. Los Angeles, CA 90037 (213) 763 - 0129 Saturday, April 08, 2008 at 9:00 a.m.</p>

2. **WRITTEN EXAM** - possible 50 points.
3. **ORAL INTERVIEW** - possible 50 points.
4. New applicants selected for appointment will be required to successfully complete a paid in service training for new Lifesaving personnel.

INTERVIEW EXAMINATION FOR SEASONAL POOL MANAGER I

<p>Written Exam/Interview #1 CITYWIDE AQUATICS 3401 Riverside Dr. Los Angeles, CA 90027 Wednesday, March 5, 2008 at 6:00 p.m.</p>	<p>Written Exam/Interview #2 CITYWIDE AQUATICS 3401 Riverside Dr. Los Angeles, CA 90027 Saturday, March 08, 2008 at 1:00 p.m.</p>
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DEPARTMENT OF HOMELAND SECURITY

DEPARTMENT OF HOMELAND SECURITY: All new city employees must show satisfactory proof of:
1) identity and 2) a legal right to work in the United States.

If you have ONE document from CATEGORY A, you will need no further documentation.

- A. Documents that show both identity and employment eligibility:
U.S. Passport, Alien Registration Receipt Card, Temporary Resident Card, or Employment Authorization Card.

If you DO NOT have documentation from CATEGORY A, you need one document EACH from Categories B and

- B. Documents that show identity only:
Valid Driver's License, D.M.V. ID Card, Current School ID with photograph, U.S. Military Card, Draft Record or Military Dependent's ID Card.
- C. Documents that show employment eligibility only:
Social Security Card, Original Copy of U.S. Birth Certificate by a government agency with a seal, U.S. Citizen ID Card, or I.N.S Employment Authorization Document.

All names and initials MUST match exactly when presenting one document from CATEGORY B and CATEGORY C. This includes, but is not limited to: spelling, titles, initials and surnames. Documents with missing information will NOT be accepted.

The City of Los Angeles does not discriminate on the basis of race, religion, national origin, sex, age, marital status, sexual orientation, disability, creed, color, ancestry, medical condition (cancer), or Acquired Immune Deficiency Syndrome. Applicants or employees who believe that they have been discriminated against are encouraged to contact the Office of Discrimination Complaint Resolution at (213) 485-8250.