

## APPLICATION FOR USE OF FACILITIES (THIS IS NOT A PERMIT)

APPLICATION NOT SUBMITTED TWO WEEKS PRIOR TO EVENT, SUBJECT TO A \$50.00 LATE PROCESSING FEE

PLEASE PRINT AND COMPLETE ITEMS 1 THRU 11

1. Recreation Center \_\_\_\_\_

2. Name of Organization \_\_\_\_\_ 3. Representative Name \_\_\_\_\_

4. Mailing Address \_\_\_\_\_ Zip \_\_\_\_\_

5. Telephone Evening \_\_\_\_ (\_\_\_\_) \_\_\_\_\_ Cell \_\_\_\_ (\_\_\_\_) \_\_\_\_\_

6. Type of Event \_\_\_\_\_

7. Day and Time of Event

<u>Day (s)</u>	<u>Month/Date (s)</u>	<u>Time (s)</u>
Sunday	_____	_____ to _____
Monday	_____	_____ to _____
Tuesday	_____	_____ to _____
Thursday	_____	_____ to _____
Friday	_____	_____ to _____
Saturday	_____	_____ to _____

8. Charging Fees (s)?  Yes  No \$ \_\_\_\_\_ Refreshments?  Yes  No No. Participants: Adults \_\_\_\_\_ Youth \_\_\_\_\_

9. Facilities / Services Requested (Check those that apply):

Auditorium  Kitchen  Outdoor Area  Baseball Diamond \_\_\_\_\_  Other \_\_\_\_\_  
 Gymnasium  Meeting Room  Picnic Area  Utility Hook-up \_\_\_\_\_

10. Is this a Fundraiser?  Yes  No Will catered food be served?  Yes  No Canopies / Tents?  Yes  No

11. Moon Bounce  Yes  No Company Name \_\_\_\_\_

Contact Name \_\_\_\_\_ Phone No. \_\_\_\_\_

12. Possibility this event may require insurance, please check with Facility Director.

This permit is issued subject to the following conditions and limitations:

- Waiver of damages.** Permittee hereby assumes all risk of injury, loss or damage which may result from any defective conditions of the premises or which otherwise may arise by reason of the use of City property pursuant to this agreement and releases and discharges the City of Los Angeles from any claims therefore.
- Indemnification.** Permittee hereby agrees to defend, indemnify and hold harmless the City of Los Angeles, its officers, agencies and employees from any and all loss or liability for bodily injury, death or property damage to either party hereto or to third parties which may arise from the exercise of this permit by Permittee or its officers, agents, employees, contractors, licensees or invitees.
- Restoration.** Upon termination of this permit, Permittee shall have removed all its equipment and materials from the working area and shall have restored the premises to their original condition.

I certify that all statements on this application are complete and correct.

Signature of Applicant / Permittee \_\_\_\_\_ Date \_\_\_\_\_